

29 September 2016

Circular 472

To all Sasria Agents and Intermediaries

Annexure 1 return: VAT number reminder

With reference to the accounting regulations on the Sasria website at www.sasria.co.za item 2.4 **VAT invoices** relating to Annexure 1 submissions:

All such schedules must conform to the provisions of Section 20 of the Value Added Tax Act No 89 of 1991.

When submitting the Annexure 1 Returns, Non Mandated Intermediaries must ensure that a Tax Invoice relating to Sasria Commission is completed in the form of the specimen.

Each time an Annexure is submitted via email, or through the CWP portal the **name of the intermediary** submitting the annexure as well as the **physical address, period the invoice relates to and VAT registration number** needs to be at the top of the Annexure (space is provided to complete this).

Please can you ensure that this is completed correctly when submitting the annexure in future. If the aforementioned information is not completed, we will not accept the Annexure 1 return as received.

Karen Pepler
Financial Director